

[Place and date of issuance of the letter]

[Name and Surname of the recipient of the letter]

[Name of the university institute]

Dear Admissions Review Committee,

It is a true honor for me to write this letter in order to recommend the admission of [Name and Last Name of the recommended] to the [name of the master's program to which he/she is applying], within your prestigious institution. Over the past [number of years] years, I have had the opportunity to get to know [first and last name], long enough to be able to make a realistic and reliable assessment of his or her capabilities.

Since [First and Last Name] joined this [company or educational institution], he has demonstrated excellent teamwork and leadership skills. In addition, his performance in the fulfillment of his duties has been noticeable to all his peers and professionals who know him.

Likewise, I wish to highlight that this [student or worker] has shown an admirable maturity, discipline and sense of responsibility, qualities that have allowed him to stand out academically and at work. His great initiative, motivation and ability to adapt make him an ideal candidate for the Master's degree that is the subject of this application.

Without further reference, I bid you farewell and wish you a successful working day.

Yours faithfully,

[Signature]

[Name and Surname of the sender of the letter]

[Contact details]