

(Lugar y fecha de emisión de la carta)

(Nombre de la empresa)

(Nombre y Apellidos del emisor de la carta)

(Nombre y Apellidos del receptor de la carta)

(Nombre del cargo del receptor de la carta)

Dear Mr/Ms [Apellido], _____

I would like to apply for the _____ position you are currently accepting applications for. I have read your advertisement with great interest and feel that I have the skills and experience that you are looking for.

As you can see from my resume, I have extensive _____ experience, including _____ years with _____.

I can also provide extensive knowledge of _____.

He has a deep knowledge of digital marketing and advertising.

I have a particular interest in _____.

I have experience in _____.

I am particularly interested in work for your company because your company has a very strong reputation in the _____ industry. I look forward to hearing from you soon to discuss my application in more detail.

Sincerely yours;

(Nombre y Apellidos)

(Firma)